

CLEVELAND HEIGHTS MUNICIPAL COURT

2018 ANNUAL REPORT



J.J. COSTELLO, JUDGE

40 Severance Circle
Cleveland Heights, Ohio 44118
T: (216) 291-4901 F: (216) 291-2459
www.ClevelandHeightsCourt.com



Cleveland Heights Municipal Court

Judge J.J. Costello
40 Severance Circle
Cleveland Heights, Ohio 44118

March 27, 2019

Cuyahoga County Executive, Armond Budish
Cuyahoga County Council
Council of the City of Cleveland Heights

Re: Cleveland Heights Municipal Court - 2018 Annual Report

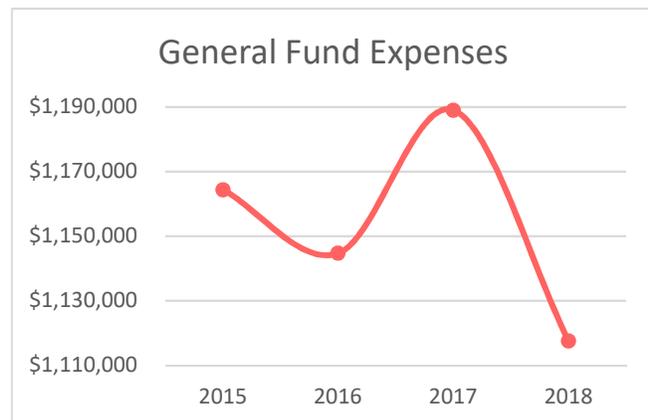
Dear County Executive, Cuyahoga County Council Members, and Cleveland Heights Council Members:

I am please to provide you with the Annual Report of the Cleveland Heights Municipal Court. It provides a complete report of the Court's operation for 2018 as required by Section 1901.14(A)(4) of the Ohio Revised Code. In addition, the Report highlights Court improvements, describes the work performed by the Court, including the Clerk of Court, the Bailiff Department, and the Probation Department, and includes a statement of receipts and expenditures of the civil and criminal branches, and the number of cases heard, decided, and settled.

In this, the Court's 2018 Annual Report, I would like to bring to your attention the following matters:

EXPENSES

The 2018 budget for the general operating fund of the Court, from which it pays for employee salaries and benefits, postage for all required notices and entries that must be sent to litigants, translator expenses for non-English speaking litigants, and much more, was \$1,233,178.00. From that budget, the Court had actual expenses of only \$1,119,230.22. The actual expenses from the general fund were \$69,821.80 less than the actual expenses for 2017.



Additional expenses the Court incurred this year were the costs for a significant improvement to the Court's website and case management system. The proposed cost for those improvements was \$65,173.00, but it has come in under budget by approximately \$16,915.00. The updated website, www.clevelandheightscourt.com, was made more user-friendly and was given more functionality. One significant upgrade to the website was the ability to search by house number and street name to determine if the City of Cleveland Heights has filed a criminal case with the court for that property.

Even more significant changes were made to the Court's internal case management system. For example, prior to the upgrade, a paper docketing system was used that then needed to be manually imputed into the Court's electronic docket. With the upgrade, there was the installation of e-courtroom forms that allows the Judge/Magistrates to complete Word type entries, and the data from those electronic entries is directly captured for the electronic docket. This greatly reduces the amount of paper used by the Court and is more efficient because a clerk no longer needs to re-key the captured data. Another improvement is that the upgrade allows the Court to e-mail documents, including notices, directly to litigants. This upgrade means that a clerk no longer needs to take the time to print out a hearing notice and incur the cost of an envelope and stamp, but can instead simply email the notice to the party. The upgrade also included a court check-in application to allow for more accurate and efficient checking-in of parties. Finally, the upgrade allows the Court to accept paperless filing, allowing all litigants the ability to file documents online, which the Court hopes to unveil in the early part of the second quarter of 2019. The expenses incurred with the upgrade will greatly improve the efficiency of the Court and untimely reduce costs in the long run.

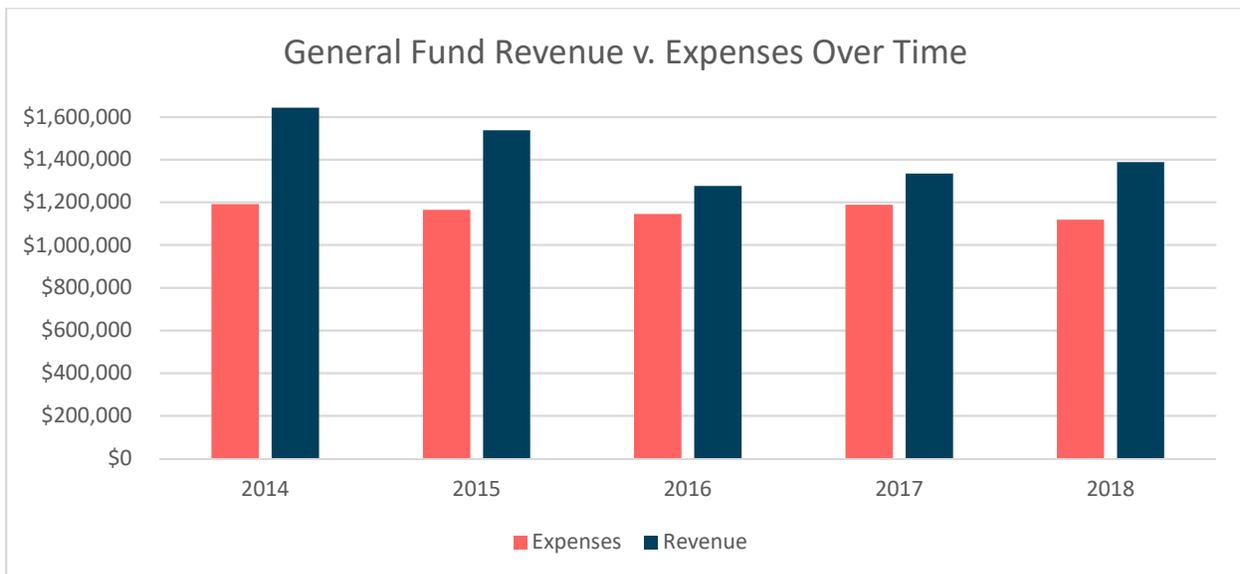
To offset those additional costs, the Court has also begun to implement costs saving measures. 2018 saw the retirement of Full-time Magistrate Georgeann Schmidt. Magistrate Schmidt had served the Court for many years, through four different judges, and her service has been missed. However, with her retirement, rather than hire on a new, full-time magistrate, the Court hired three part-time magistrates resulting in an overall reduction in costs to both Cuyahoga County and the City of Cleveland Heights. The newly hired magistrates bring with them a wide variety of legal experience and diversity. **Gary Benjamin** is a longtime Cleveland Heights resident and former advocacy director for Legal Aid, **Kimberly Bolton** is a former prosecutor for the City of Cleveland Heights, and **Rod Mastandrea** is a graduate of Cleveland Heights High School and practicing criminal defense attorney. To facilitate the part-time magistrates, I have added to the forcible entry and detainer docket and the housing code violation docket to the cases that I hear. This change was necessary not only to facilitate the part-time magistrates, but I also felt that it was important that I have direct contact with each such case, especially the housing code violation cases to ensure, among other things, that they are not allowed to linger unnecessarily.

In addition to the Magistrates, the Court was assisted by the occasional return of retired, now Visiting Judge **A. Dean Buchanan**, as well as Acting Judges **Alan Kraus** and **Russell Baron**. Their support was greatly appreciated.

Other costs savings in 2018 included a reduction in the number of vehicles maintained by the Court, formerly two, now down to one. The Court requires a vehicle to allow the bailiffs to serve notices and perform move-outs throughout the City. While the reduction in vehicles required adjustments to the bailiff schedules, it was clear that maintaining two vehicles was not necessary. Similarly, the Court has greatly reduced the amount of money that it spends on books. In the past, new, updated books were ordered and shipped automatically. I determined that much of the information found in those books was available either for free online, or as part of the electronic research service for which the Court was already paying.

REVENUE

In 2018, the Court collected fines and costs totaling \$2,015,747.04, and remitted a total of \$1,524,047.04 to the City of Cleveland Heights, \$139,015.25 to Cuyahoga County, and \$352,684.75 to the State of Ohio. However, the Court should never be viewed as a revenue center. The Court's mission is to administer justice. However, as seen in the graphic below, even excluding all other revenue, and including only the revenue remitted to the general fund of the City of Cleveland Heights, the Court has consistently raised funds well in excess of its general fund expenses, and 2018 was no different.



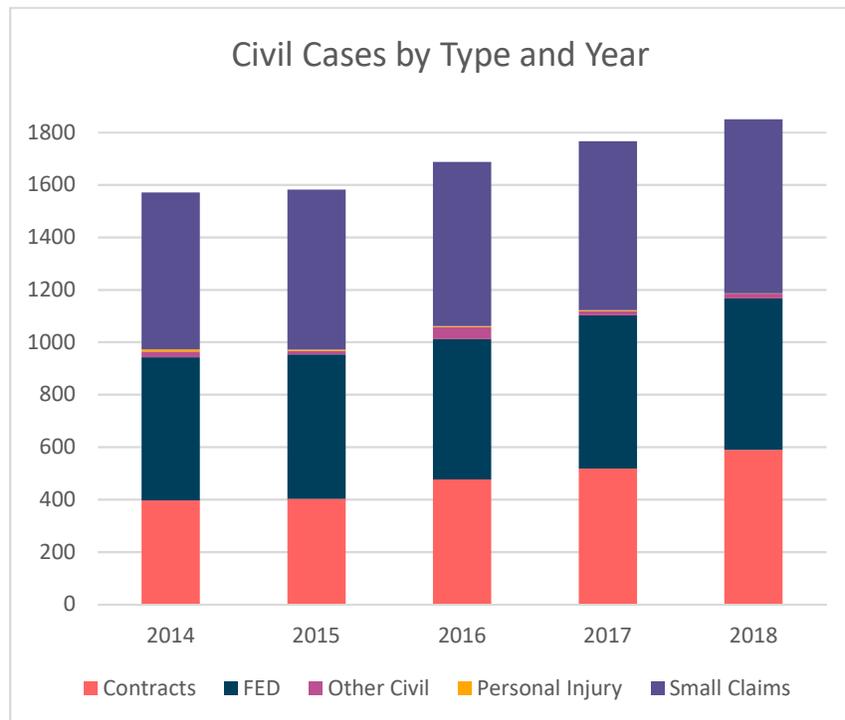
The Court has transformed its collection procedures for those who are unable to pay all fines and costs on the day of court to a more equitable system. In the past, defendants were told that all fines and costs were due on the date of court. If they could not do so, they were given a drop-dead date, oftentimes well into the future, to pay off those fines and costs. Now, the payment options are more transparent, and the payment plans themselves are more closely monitored by the Court. Oftentimes, the defendant is given multiple dates to return to court, to which the defendant need not appear if he or she has been paying as agreed. To make the ability to pay those fines and costs as easy as possible, the payments can be made either in person, by mail, or online from the Court's website.

State law mandates that the Clerk’s Office collect and disburse all monies. The Clerk’s Office is lead by the Clerk of Court **Saundra Berry**. In addition to the Clerk of Court, there are two supervising clerks, **Karen Szekely**, who oversees the criminal and traffic cases, and **Antoinette Jones**, who oversees the civil cases. In 2018, there were eight additional deputy clerks, **Thomasina Houlian, Carole Motyka, Lorraine Mumaw, Kristy Napier, Maria Parker, Samira Parker, Kimberly Rudolph, and Lora Watts**. The responsibilities of the deputy clerks include maintaining files and records, updating court dockets, and receipting and disbursing payments, just to name a few.

CASE FILINGS

The Court heard a total of 15,833 cases in 2018. Of those, 1,849 were civil filings, 11,523 were traffic cases, and 2,461 criminal cases. That is a ten percent increase over cases heard in 2017. In addition, after adjusting the incoming cases to a per judge caseload, this Court has the second highest number of cases as compared to the other twelve municipal courts in Cuyahoga County, and has 4,909 more cases than the average number of cases amongst those municipal courts and 6,139 more cases than the average number of cases amongst municipal courts in Ohio.

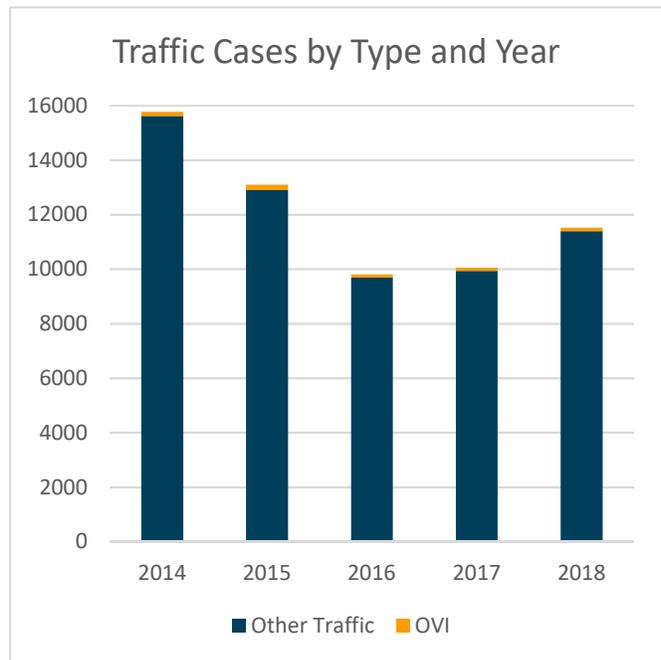
Civil case filings are made up of contract cases, forcible entry and detainer (eviction) cases, personal injury cases, small claims cases, and others. In 2018, the total number of civil cases increased by 82 for a total of 1,849 civil filings. As seen from the chart on the left, this modest



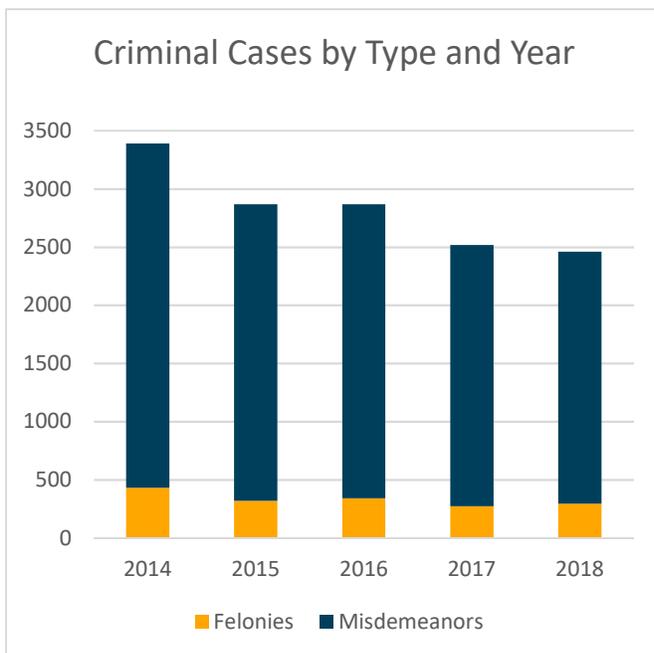
increase has been consistent over the last few years. This last year, the Court has made an effort to encourage settlement of civil cases, especially small claims and eviction cases. For example, landlords and tenants now have the option of entering into binding agreements, either with a pay-to-stay or with an agreed move-out date, with status hearings scheduled for a later date. The new status hearing docket provides landlords with the assurance that if breached, the agreement will be enforced by the

Court, and for the tenants, it allows them to enter into such agreement, and, if they comply, it does not result in an eviction judgment against them. This new status docket has reduced the total number of eviction judgments against tenants. I preside over the eviction cases, and either Part-time Magistrate **Gary Benjamin** or I hear most of the remaining civil cases.

Traffic cases, broken down by operating vehicle under the influence of alcohol or drugs (OVI) and all other traffic cases, saw an increase of 1,467 cases for a total of 11,523 cases last year. Many of these traffic cases include charges for driving under suspension (DUS). While an individual does not have the right to drive without a valid license, this Court recognizes that not being able to drive results in general inconveniences, loss of employment, the inability to gain employment, and family hardships. Driving without a valid license also places a burden on law enforcement, municipal courts, and the general public who drive with valid licenses and proper insurance. For these reasons, the Court has a DUS Reinstatement Docket every Wednesday afternoon. These dockets, presided over primarily by Part-time Magistrates **Kimberly Bolton** and **Rod Mastandrea**, seek to assist the defendants in identifying the requirements to become valid and giving them an opportunity to do so. This docket has seen great success in helping traffic offenders leave the cycle of suspensions and become valid, insurance carrying, drivers.



The Court heard a total of 2,461 criminal cases last year. On criminal matters, the subject-matter jurisdiction of the Court includes primarily misdemeanor cases. Of the total number of criminal cases heard by the Court, 2,166 were misdemeanors, which includes everything from a litter on public property offense with a maximum fine of \$150 to first time domestic violence charges that carry a maximum sentence of 180 days in jail and a \$1,000 fine.



The remainder of the cases are felony cases, of which the Court only has jurisdiction to hold initial appearances, where the defendant is informed of his or her rights and the nature of the charges and the possible penalties and bond is set, and preliminary hearings, where the Court determines if there is probable cause to

bind the accused over to the Court of Common Pleas or order the accused discharged.

COURTROOM PROCEDURES

The right to counsel as guaranteed by Sixth Amendment of the United States Constitution applies at any stage of the prosecution, formal or informal, when an attorney's absence might detract from the accused's right to a fair trial. For that reason, this Court provides indigent defendants with appointed counsel not only on the misdemeanor cases where jail can be imposed, but at the initial appearances and preliminary hearings in felony matters as well. This allows an attorney to be present not only to counsel the defendant as to his or her case, but also to advocate on behalf of the defendant on matters such as setting bail.

The City of Cleveland Heights operates its own jail, which is housed in the same municipal building as the Court. In the past, accused individuals who were in the jail were brought up in person before the Court. The problem with that process was that it required one or more police officers to escort the individual up into the courtroom and remained in the courtroom with the defendant. In addition, because the court was not set up for the process, the individual had to be escorted through the back offices of the court itself. This was a drain on police resources and created the potential of a dangerous situation. For these reasons, last year the Court began hearing these cases remotely, using the technology already present in the courtroom and in the jail. This both saves time and makes the courthouse safer. In addition to the remote hearings from the Cleveland Heights jail, in 2018, the Court conducted over 76 remote video conferences involving inmates in jails and prisons throughout Ohio, with a savings in time and travel miles of over 60,988 miles.

Responsible for the safety and security of all persons entering the courthouse and for maintaining order and the required decorum during all courtroom proceedings are the Court's bailiffs. Last year the Bailiff's Division was led by Chief Bailiff **Juanita Bryant**. In addition to the Chief Bailiff, the Court has four deputy bailiffs, and one part-time court security bailiff. Our deputy bailiffs are **Lawrence Jasper** with 22 years of service as a deputy bailiff, **Cassandra Jones** with 14 years of service as a deputy bailiff, **Virginia Journee** with 14 years of service as a deputy, and **Eugene Thompson**, with three years of service. The deputy bailiff's duties include providing courthouse security, maintaining order and decorum in the courtroom, preserving and properly disposing of evidence, making outside service, and running LEADS (criminal background) reports on defendants for traffic and criminal cases. 2018 saw the retirement of longtime Court Security Bailiff **Richard Baker**. In his place, **Terrence Harris**, a retired member of the Detective Bureau of the Cleveland Heights Police Department with over 27 years of law enforcement experience, was hired. His primary functions are operating the walk-through metal detector, providing lobby security, checking in persons scheduled for court hearings, assisting when necessary with ability-to-pay agreements, and overseeing the security measures in place at the court. In addition to the walk-through metal detector, included in those security measures are a security wand to use at the point of entry into the court area when necessary and a closed-circuit camera surveillance system with a total of 14 cameras in the courtrooms, court lobby area, clerk's office area, entrances, and interior office hallways, and probation office areas. The surveillance system and server were recently upgraded to allow for video playback and recording of security segments recorded in a 24-hour cycle.

2018 also saw an update to the Court's Local Rules. The Supreme Court of Ohio promulgates rules such as the Rules of Superintendence, Rules of Criminal Procedure, Rules of Civil Procedure, as well as others meant to eliminate unnecessary expenses and delay and to secure the fair, impartial, speedy, and sure administration of justice. Those rules, in turn, require local rules of practice that, while they cannot be inconsistent with the rules promulgated by the Supreme Court, promote "the use of any device or procedure to facilitate the expeditious disposition of cases."

Some of our local rule changes dealt with developments in technology, from the somewhat trivial to the much more substantive. For example, the rule concerning decorum in the courtroom now prohibits not just cell phones and beepers, but the use of all electronic devices. On the more substantive end, in anticipation of the software upgrade to allow for electronic filing, the Rules set forth the procedure on how litigants will be able to utilize that option. Some of the changes facilitate cases moving through the court more efficiently, like allowing thirty days leave to plead in civil cases and allowing a written not guilty plea in many traffic and criminal cases. There were also changes aimed at making the judicial process fairer and more transparent, like the new rule that requires the landlord in an eviction case to attach to the initial filing a valid, current Certificate of Occupancy for the premises that is the subject of the eviction action. A copy of the Rules is available at the Court's website.

PROBATION DEPARTMENT

The Court's Probation Department is led by Chief Probation Officer, **William "Skip" Gibson**, and in 2018, the staff included Probation Officers **Ernest Jones** and **Emily Stanley**, and Administrative Assistant **Clovice Ramsey**. In addition to monitoring offenders on community control, the Probation Department assists the Court with numerous other functions. For example, the probation officers conduct investigations and prepare pre-sentence reports for both criminal and traffic cases as referred by the Court. Those reports provide detailed background information needed for a more informed court sentencing disposition. The Probation Department also assists with reviewing jailed defendants to assist with the setting of money bonds and suggesting and providing viable alternatives. The probation staff also assists in court warrant investigations, permitting, when possible, the offender to schedule a date and time to turn themselves in, rather than requiring a police arrest process. Finally, the Probation Department provides the restitution collection services, monitoring the payments offenders are making to repay their victims.

To assist in these functions, the Probation Department utilizes several services. Two new service providers in 2018 aimed at counseling and substance abuse are the Student Training Outreach Programs (S.T.O.P.) located in South Euclid, Ohio, and Fuentes Counseling Services, located directly across from the Cleveland Heights High School. The Probation Department also provides the electronic monitoring connection for defendants, both pre- and post-conviction, and it receives constant reports allowing it to notify both victims and the police if there is an issue of non-compliance.

For the first time in many years, the Probation Department can conduct drug testing. The Court utilizes LabCorp for this service, which is in the nearby Severance Medical Building. This drug testing service provides an option for the Court to refer a defendant for immediate drug/alcohol testing. Finally, for the first time ever, the Court has created a partnership with the Cleveland Municipal Court that allows it to refer defendants to its specialized dockets, including the Mental Health Docket, the Drug Court Docket, and the Veterans Court. The defendants referred to these dockets from Cleveland Heights are still ultimately monitored by this Court, but this partnership allows the Cleveland Heights Municipal Court to provide defendants with the benefits of these specialized dockets, without the cost and time of creating a duplicative specialized court itself.

The Probation Department also provides and monitors all community service orders from the Court. Community service is ordered by the Court either as part of the punishment or permitted in lieu of the payment of fines and costs to indigent defendants. When a defendant is ordered or permitted to complete community service, the Probation Department attempts to refer them for service within Cleveland Heights. The major provider of community service referrals is the Cleveland Heights Public Works Department. In addition, the Probation Department makes community service referrals with several local providers, such as churches, food banks, education centers, libraries, and various non-profit agencies within Cleveland Heights and surrounding areas.

CONTINUING EDUCATION

Because society is constantly changing and evolving, so too must the law; it is essential that court personnel stay up-to-date on the law. To that end, I attended the Association of Municipal/County Judges of Ohio conferences held in Columbus. The conferences provide continuing legal education and foster an interchange of ideas and experiences among the judges. Similarly, Part-time Magistrates **Gary Benjamin**, **Kimberly Bolton**, and **Rod Mastandrea** each attended portions of the Ohio Association of Magistrates Conference. Members of the Clerk's Office, including **Saundra Berry**, **Antoinette Jones**, and **Karen Szekely**, attended portions of the Ohio Municipal Clerks Association conference. Clerk of Court **Saundra Berry**, a certified public accountant, also completed 40 hours of continuing education to maintain her licensure.

In addition, Bailiff **Cassandra Jones** attended the National Forum for Black Public Administrators annual conference, which was held in Cleveland. The conference focused on developing critical and relevant skills for today's public administrator. **Kimberly Bolton** and I attended the Racial Equity Institute's Groundwater Workshop sponsored by the Greater Cleveland Partnership and Cleveland Neighborhood Progress.

All members of the Court completed workplace harassment training, which included discussions on the various types of harassment found in the workplace, how they can affect an employee's work situation, and what employees can do to help prevent workplace harassment. We also all attended diversity training, aimed at reduce prejudice and discrimination and identifying our own biases.

ACKNOWLEDGMENTS

It is an honor to serve Cleveland Heights as its Judge. While it is at times trying, it is greatly rewarding. Whatever the case before me, I seek to uphold the ideals of our judicial system and enhance our community. I could not do any of this work without the support of my capable and dedicated staff. We are public servants, and come to work for more than simply a paycheck. Instead, we strive to meet and exceed our obligations to the citizens of Cleveland Heights and the public at large.

In addition to the support of my staff, I am surrounded by many others dedicated to their profession, including Cleveland Heights City Manager **Tanisha Briley** and her staff, Police Chief **Annette Mecklenburg** and her staff, Cleveland Heights Law Director **Jim Juliano** and his staff, victim's advocate **Deborah Benn**, and numerous attorneys, including those defense attorneys on our criminal and traffic indigent appointment list. Without them, the work of the Court could not be done.

Finally, I am supported by an incredible community of active, vocal, and passionate citizens. The citizens of Cleveland Heights are, simply put, incredible. Although this Report is meant for the Cleveland Heights City Council, Cuyahoga County Council Members, and the County Executive, I hope that the citizens of Cleveland Heights find it equally or more useful in understanding the features, functions, and benefits of the Cleveland Heights Municipal Court.

Respectfully submitted,

A handwritten signature in blue ink that reads "J.J. Costello". The signature is fluid and cursive, with the first name "J.J." being particularly prominent.

J.J. Costello, Judge

CRIMINAL/TRAFFIC BRANCH 2018

RECEIPTS:

City of Cleveland Heights	2016	2017	2018
Local Costs	511,699.30	531,588.60	548,311.00
Computer Fund	47,699.50	47,943.50	51,811.00
Indigent Fund	13,983.93	17,147.85	13,440.12
Special Projects Fund	79,515.90	79,907.00	86,412.10
Fines	645,626.70	656,720.90	703,448.60
Sub-Totals	1,298,525.33	1,333,307.85	1,403,422.82
Cuyahoga County			
CRIS	32,422.50	31,145.00	35,114.00
Crime	1,245.00	1,787.00	1,147.00
Sub-Totals	33,667.50	32,932.00	36,261.00
State of Ohio			
Indigent Defense Support Fund	226,885.00	224,807.00	244,082.00
General Revenue	1,197.00	1,075.50	852.00
Victims Crime	65,296.50	64,164.00	70,357.00
Sub-Totals	293,378.50	290,046.50	315,291.00
Other Receipts			
OVI Fines	12,250.00	10,821.00	10,078.00
Miscellaneous	7,921.90	10,275.80	9,573.90
Sub-Totals	20,171.90	21,096.80	19,651.90
TOTALS	<u>1,645,743.23</u>	<u>1,677,383.15</u>	<u>1,774,626.72</u>

CRIMINAL/TRAFFIC BRANCH 2018

DISBURSEMENTS:

City of Cleveland Heights	2016	2017	2018
Fines	542,138.69	565,079.15	595,896.33
Costs	511,049.80	531,563.61	548,225.95
Housing	3,360.00	6,120.00	3,490.00
Computer Fund	47,702.50	47,937.50	51,805.00
Special Projects Fund	79,515.90	79,907.00	86,402.10
Indigent Fund	15,421.93	18,546.35	14,679.62
Drug Fines	150.00	100.00	20.00
Other Cost	2,522.90	1,412.80	3,126.90
Visa Convenience Fee	0.00	0.00	0.00
Sub-Total	<u>1,201,861.72</u>	<u>1,250,666.41</u>	<u>1,303,645.90</u>
Cuyahoga County			
Regular Fines	30,959.00	31,058.00	34,957.25
Uniform Traffic Fines	65,572.50	55,578.00	68,389.00
REEDS	32,422.50	31,140.00	35,109.00
Crime Stop	1,245.00	1,787.00	1,146.00
1/2 Liquor Fines	175.00	300.00	225.00
Public Defender	830.00	536.50	1,515.00
Reimburse/Witness/Jury	917.00	785.00	512.00
Sub-Total	<u>132,121.00</u>	<u>121,184.50</u>	<u>141,853.25</u>
State of Ohio			
RRF/Victims Fund	62,296.50	64,155.00	68,227.00
Indigent Defense Support Fund	209,862.00	224,807.00	244,082.00
GRF/General Fund	0.00	0.00	0.00
Seat Belt	6,075.00	4,230.00	3,915.00
Expungements	1,230.00	1,230.00	840.00
1/2 Liquor Fines	175.00	300.00	225.00
BMV Fees	45.00	105.00	45.00
Pharmacy Board (Drug)	434.00	125.00	110.00
Sub-Total	<u>280,117.50</u>	<u>294,952.00</u>	<u>317,444.00</u>
Other Disbursements			
DUI Housing Fund*	3,961.00	3,570.00	3,263.00
DUI Arrest Agency*	1,728.00	1,884.00	1,444.00
Sub-Total	<u>5,689.00</u>	<u>5,454.00</u>	<u>4,707.00</u>
TOTALS	<u><u>1,619,789.22</u></u>	<u><u>1,672,256.91</u></u>	<u><u>1,767,650.15</u></u>

*Money from these two funds goes directly into accounts for the Cleveland Height Police Department for future D.U.I education and enforcement.

CIVIL/SMALL CLAIMS BRANCH 2018

RECEIPTS:

City of Cleveland Heights	2016	2017	2018
Local Costs	200,683.45	233,145.00	221,875.00
Computer Fund	13,110.00	13,926.00	13,543.00
Special Projects Fund	21,850.00	23,200.00	22,570.00
Sub-Total	<u>235,643.45</u>	<u>270,271.00</u>	<u>257,988.00</u>
State of Ohio Legal Aid	32,391.00	34,322.00	36,668.00
Judgements & Refunds	375,885.47	486,388.32	359,702.50
Bailiff Fee	0.00	0.00	0.00
Miscellaneous Receipts	2,676.00	2,755.00	2,085.75
Sub-Total	<u>410,952.47</u>	<u>523,465.32</u>	<u>398,456.25</u>
TOTALS	<u><u>646,595.92</u></u>	<u><u>793,736.32</u></u>	<u><u>656,444.25</u></u>

DISBURSEMENTS:

City of Cleveland Heights	2016	2017	2018
Costs	200,703.45	233,160.00	221,890.00
Computer Funds	13,110.00	13,926.00	13,543.00
Bailiff Fees	0.00	0.00	0.00
Marriage Fees	2,676.70	2,755.40	2,085.75
Special Projects Fund	21,850.00	23,200.00	22,570.00
Sub-Totals	<u>238,340.15</u>	<u>273,041.40</u>	<u>260,088.75</u>
State of Ohio Legal Aid	32,391.00	34,322.00	36,668.00
Judgements & Refunds	375,885.47	485,034.03	359,702.75
Sub-Totals	<u>408,276.47</u>	<u>519,356.03</u>	<u>396,370.75</u>
TOTALS	<u><u>646,616.62</u></u>	<u><u>792,397.43</u></u>	<u><u>656,459.50</u></u>

PAYMENT RECONCILIATION

CRIMINAL/TRAFFIC

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Fines Collected	46,893.50	55,694.50	83,117.50	59,218.00	58,593.00	50,072.50	39,743.00	44,594.00	42,341.33	46,913.00	35,077.00	33,639.00	595,896.33
Jury/Witness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Court Costs Collected	39,371.30	47,959.70	74,288.00	55,243.00	53,636.50	49,906.50	38,251.75	42,124.50	38,603.50	44,041.50	36,020.00	28,779.70	548,225.95
Clerk Computer (1901.261)	3,868.00	4,675.00	7,040.00	5,414.00	5,069.00	4,717.00	3,530.00	3,713.00	3,491.00	4,069.00	3,336.00	2,883.00	51,805.00
Other Court Cost	60.00	897.30	30.30	16.00	54.00	155.00	1,142.00	0.00	327.50	236.00	30.00	178.80	3,126.90
Special Projects (1901.26B1)	6,416.00	7,819.50	11,855.00	9,008.00	8,482.00	7,878.50	5,823.00	6,195.00	5,841.00	6,795.00	5,494.10	4,795.00	86,402.10
City Housing	30.00	75.00	610.00	285.00	180.00	360.00	410.00	305.00	395.00	165.00	375.00	300.00	3,490.00
Bailiff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DUI Arresting Agency	76.00	135.00	123.00	90.00	203.00	166.00	75.00	98.00	110.00	120.00	223.00	25.00	1,444.00
DUI Indigent	1,087.89	1,163.50	2,092.31	1,528.03	1,450.80	1,197.36	753.00	1,445.05	863.50	1,396.66	920.99	780.53	14,679.62
DUI Housing	150.00	350.00	492.00	150.00	341.00	164.00	166.00	184.00	355.00	360.00	471.00	80.00	3,263.00
Drug CLH	0.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Unclaimed Checks	0.00	0.00	2,672.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,672.11
Convenience Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TO CITY	97,952.69	118,769.50	182,320.22	130,972.03	128,009.30	114,616.86	89,893.75	98,658.55	92,327.83	104,096.16	81,947.09	71,461.03	1,311,025.01

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Regular 1901.31	1,924.50	1,692.50	4,334.50	2,230.50	1,447.00	4,862.00	3,033.50	3,120.50	3,013.00	2,445.25	4,440.00	2,414.00	34,957.25
Uniform Tr	4,416.50	6,663.00	7,213.00	7,391.50	7,326.00	3,694.00	3,958.00	7,029.50	4,886.50	6,918.50	4,240.00	4,652.50	68,389.00
Witness/Jury	0.00	70.00	40.00	270.00	50.00	0.00	20.00	0.00	30.00	10.00	22.00	0.00	512.00
Liquor (4301.57)	0.00	0.00	0.00	0.00	50.00	0.00	0.00	50.00	38.00	87.00	0.00	0.00	225.00
Public Defender	0.00	25.00	95.00	145.00	235.00	144.00	91.00	170.00	135.00	225.00	125.00	125.00	1,515.00
CRIS Fund	2,680.50	3,420.00	4,729.50	3,840.00	3,445.00	3,050.00	2,225.00	2,370.00	2,295.00	2,785.00	2,220.00	2,049.00	35,109.00
Crime Stop	47.00	49.00	142.00	115.00	91.00	105.00	113.00	90.00	129.00	95.00	90.00	80.00	1,146.00
TOTAL TO COUNTY	9,068.50	11,919.50	16,554.00	13,992.00	12,644.00	11,855.00	9,440.50	12,830.00	10,526.50	12,565.75	11,137.00	9,320.50	141,853.25

	January	February	March	April	May	June	July	August	September	October	November	December	Total
RRF/Victims	5,045.00	6,447.00	9,427.00	5,454.00	6,816.00	6,413.00	4,729.00	4,882.00	4,575.00	5,708.00	4,703.00	4,078.00	68,277.00
GRF/General	15,919.00	19,433.50	30,889.50	18,574.00	21,858.50	19,974.00	14,762.50	16,683.50	15,030.00	18,318.00	14,746.00	12,583.50	218,772.00
State line 2b	1,890.00	2,359.50	3,409.00	1,827.00	2,499.00	2,229.50	1,582.00	1,769.50	1,618.50	2,033.50	1,613.50	1,438.50	24,269.50
Expungement (State line 5)	90.00	60.00	30.00	90.00	90.00	0.00	30.00	60.00	120.00	150.00	90.00	30.00	840.00
Seat Belt	335.00	650.00	650.00	365.00	485.00	345.00	165.00	135.00	185.00	380.00	130.00	90.00	3,915.00
Liquor Board (State line 4)	0.00	0.00	0.00	0.00	50.00	0.00	0.00	50.00	38.00	87.00	0.00	0.00	225.00
BMV OL Forfeiture	0.00	15.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
BMV Warrant Block	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	0.00	15.00
Board Pharmacy	0.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00
Adjustment	0.00	(30.00)	0.00	99.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.25
TOTAL OTHER	23,279.00	28,935.00	44,515.50	26,424.25	31,798.50	28,961.50	21,268.50	23,580.00	21,566.50	26,691.50	21,282.50	18,220.00	316,522.75

CRIMINAL TOTAL	130,300.19	159,624.00	243,389.72	171,388.28	172,451.80	155,433.36	120,602.75	135,068.55	124,420.83	143,353.41	114,366.59	99,001.53	1,769,401.01
-----------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	------------------	---------------------

CIVIL/SMALL CLAIMS

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Court Costs Collected	15,036.00	12,691.00	19,745.00	23,810.00	16,694.00	17,369.00	20,367.00	21,675.00	10,852.00	19,017.00	22,537.00	22,097.00	221,890.00
Bailiff Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Marriage Fees	155.75	100.00	150.00	150.00	250.00	50.00	300.00	200.00	230.00	150.00	200.00	150.00	2,085.75
Special Projects (1901.26B1)	1,500.00	1,390.00	1,925.00	2,475.00	1,670.00	1,790.00	2,030.00	2,290.00	1,100.00	2,020.00	2,190.00	2,190.00	22,570.00
Clerk Computer (1901.261)	900.00	834.00	1,158.00	1,482.00	1,002.00	1,074.00	1,219.00	1,374.00	660.00	1,212.00	1,314.00	1,314.00	13,543.00
Unclaimed Funds	0.00	0.00	533.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	533.57
TOTAL TO CITY	17,591.75	15,015.00	23,511.57	27,917.00	19,616.00	20,283.00	23,916.00	25,539.00	12,842.00	22,399.00	26,241.00	25,751.00	260,622.32

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Trusteeship Court Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Escrow Court Costs	12.50	0.00	77.72	23.37	17.52	20.12	6.92	20.75	0.00	56.40	16.50	0.00	251.80
1% Legal Aid	26.19	20.94	27.26	37.89	24.99	26.38	32.94	41.37	24.32	33.82	36.03	34.55	366.68
Legal Aid	2,592.81	2,073.06	2,698.74	3,751.11	2,474.01	2,611.62	3,261.06	4,095.63	2,407.68	3,348.18	3,566.97	3,420.45	36,301.32
Reconciling Adjustment	0.00	(15.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(15.00)
TOTAL TO OTHER	2,631.50	2,079.00	2,803.72	3,812.37	2,516.52	2,658.12	3,300.92	4,157.75	2,432.00	3,438.40	3,619.50	3,455.00	36,904.80

CIVIL TOTAL	20,223.25	17,094.00	26,315.29	31,729.37	22,132.52	22,941.12	27,216.92	29,696.75	15,274.00	25,837.40	29,860.50	29,206.00	297,527.12
--------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	-------------------

GRAND TOTAL	150,523.44	176,718.00	269,705.01	203,117.65	194,584.32	178,374.48	147,819.67	164,765.30	139,694.83	169,190.81	144,227.09	128,207.53	2,066,928.13
--------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	---------------------

CASE FILINGS 2018

	Felonies	Misdemeanors	OVI	Traffic	Injury	Contracts	F.E.D.	Other Civil	Small Claims	Total
January	16	179	5	904	0	41	41	2	50	1,238
February	29	96	11	881	0	14	43	1	58	1,133
March	16	88	14	896	0	56	35	1	53	1,159
April	17	100	15	1,072	0	74	51	2	50	1,381
May	12	276	7	873	0	25	47	1	57	1,298
June	30	129	6	654	0	31	53	0	48	951
July	18	88	7	693	0	56	51	3	56	972
August	11	76	7	526	0	56	54	1	110	841
September	16	106	3	638	0	51	38	2	8	862
October	21	173	10	917	0	49	55	1	66	1,292
November	19	77	7	501	0	58	49	2	80	793
December	22	101	6	968	0	71	53	1	21	1,243
Total New	227	1,489	98	9,523	0	582	570	17	657	13,163

	Felonies	Misdemeanors	OVI	Traffic	Injury	Contracts	F.E.D.	Other Civil	Small Claims	Total
Administrative	5	41	1	112	0	0	0	0	1	
Individual	0	10	3	36	0	0	0	0	0	
January	5	51	4	148	0	0	0	0	1	209
Administrative	9	38	0	160	0	0	0	0	0	
Individual	0	7	0	76	0	0	0	0	0	
February	9	45	0	236	0	0	0	0	0	290
Administrative	10	57	1	183	0	2	0	1	0	
Individual	0	6	2	72	0	0	0	0	0	
March	10	63	3	255	0	2	0	1	0	334
Administrative	8	45	2	113	0	0	0	0	0	
Individual	0	11	2	74	0	0	0	0	0	
April	8	56	4	187	0	0	0	0	0	255
Administrative	5	36	1	92	0	0	1	0	0	
Individual	0	10	1	47	0	0	0	0	0	
May	5	46	2	139	0	0	1	0	0	193
Administrative	2	25	1	99	0	1	1	0	0	
Individual	0	13	2	46	0	2	0	0	0	
June	2	38	3	145	0	3	1	0	0	192
Administrative	7	35	1	73	0	0	2	0	5	
Individual	0	28	2	45	0	0	0	0	0	
July	7	63	3	118	0	0	2	0	5	198
Administrative	4	59	0	83	0	0	1	0	0	
Individual	0	32	0	54	0	0	0	0	0	
August	4	91	0	137	0	0	1	0	0	233
Administrative	4	35	1	63	0	0	1	0	0	
Individual	0	14	4	45	0	0	0	0	0	
September	4	49	5	108	0	0	1	0	0	167
Administrative	6	49	2	86	0	0	1	0	1	
Individual	0	28	2	61	0	0	0	0	0	
October	6	77	4	147	0	0	1	0	1	236
Administrative	2	31	0	71	0	2	1	0	0	
Individual	0	14	0	70	0	0	0	0	0	
November	2	45	0	141	0	2	1	0	0	191
Administrative	6	36	2	65	0	0	0	0	0	
Individual	0	17	0	46	0	0	0	0	0	
December	6	53	2	111	0	0	0	0	0	172
Total Reactivated	68	677	30	1,872	0	7	8	1	7	2,670

Grand Total	295	2,166	128	11,395	0	589	578	18	664	15,833
-------------	-----	-------	-----	--------	---	-----	-----	----	-----	--------

Probation Numbers

Number of Reports per Year

	2015	2016	2017	2018
Presentence Investigation Reports	915	608	587	456
Probation Violation Reports	139	175	156	70
Expungement Reports	79	60	156	24
Reviews	99	105	153	134

Supervision Caseload at Year-End

	2015	2016	2017	2018
Active (Supervised)	387	422	338	271
Inactive (Non-Supervised)	483	553	449	376

Supervision by Case Type

	2015	2016	2017	2018
Driving Under Suspension	143	475	450	189
Petty Theft	143	280	307	216
Domestic Violence	78	53	81	122
Assault	34	335	223	165
OVI	211	211	348	211
Menacing/Harassment	6	44	43	38
Trespassing	8	23	24	29
Other	43	109	92	53

Restitution to Victims

	2015	2016	2017	2018
Total Dollar Amount Paid Out	\$898.00	\$6,803.00	\$3,912.00	\$6,963.00

Community Service

	2015	2016	2017	2018
Cleveland Heights Public Works Hours	1,041.5	984.0	689.0	967.5
Other (non-profit) Hours	3,286.5	1,183.5	2,263.0	3,495.5
Total Community Service Hours Worked	4,328.0	2,167.5	2,952.0	4,463.0

Electronic Monitoring

	Alcohol	GPS	EMHA	Total
Days	369	469	164	1002
Number of Defendant	7	9	4	20
Average per Defendant	52.7	52.1	41.0	50.1